

## 2021 Tax Return - Investment Property Checklist

Here is our investment property checklist to assist you gathering all the documents necessary to send to us.

### Income

#### Property Income

- Rental property summary report
- Other income – payouts, interest etc

### Deductions

#### Admin expenses

- Applicable purchase or sale contracts
- Stationery
- Tax depreciation schedule fees

#### Bank charges

- Interest repayments
- Loan fees
- Bank charges

#### Property management expenses

- Advertising
- Property manager fees
- Agent administration costs
- Strata

#### Taxes/ charges

- Council rates
- Water charges
- Land tax

#### Insurances

- Personal insurance premiums
- Landlord insurance
- Building/ contents
- Public liability insurance (if not already included in landlord)

#### Capital improvements

- Renovations
- Replaced assets
- Extensions

#### Depreciation

- Depreciation report (if not previously provided to us)

#### Repairs & Maintenance

- Repairs for damage or wear and tear
- Maintenance to protect against deterioration
- Pest control
- Garden, lawn, pool care